

REQUEST FOR INFORMATION PROCEDURES

Please note the following disclaimer: “In keeping with the mission and a spirit of public service, the Convention endeavors to maintain records of allegations of sexual abuse or sexual improprieties by members of the clergy. We do not have the resources to make independent investigation of these allegations nor can we vouch for the accuracy of the information reported to us. Churches are advised to investigate the background of potential members of the clergy independent of the Convention and not to rely exclusively on any information provided by the Convention.”

When churches have made information available to us, the BGCT maintains a file of incidents of clergy sexual misconduct. When considering hiring a minister to serve on your staff, your church may request information regarding whether or not a particular person has a report of an incident listed in this file.

In order to request this information:

An officer of your church (Chair of the Deacons, Chair of Personnel or Search Committee, Church’s legal trustee) must fill out the attached form and have it notarized. This form when notarized indicates that (1) You are who you say you are and (2) You are an officer of the church or institution who needs the information.

Send your notarized form by mail to:

Baptist General Convention of Texas
333 N. Washington
Dallas, TX 75246
Attn: Intervention Specialist, Emily Prevost

The BGCT Intervention Specialist will respond in writing to inform you of whether or not the identified individual has an incident in the file. In order to protect victims, no specifics related to the incident will be released.

A positive response indicates that the clergyperson in question has met one or more of these criteria:

- (1) Confession of clergy sexual misconduct
- (2) Conviction due to an incident of clergy sexual misconduct, or
- (3) A report from a BGCT Church that an incident of clergy sexual misconduct took place.

REQUEST FOR CLERGY INFORMATION

In accordance with established procedures of the office of Center for Effective Leadership Team of the Texas Baptists, the following information must be provided and notarized to obtain verification, or lack of verification, concerning clergy sexual misconduct of a specific individual.

Name of Clergy in Question

Position

Reason for the inquiry: _____

Person Making Request

Date

Position

Church or Organization

STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared

_____, _____, _____

Name

Position

Organization

known to me to be the person and officer whose name is subscribed above and acknowledged to me that the reason for inquiry is true and represents the expressed purpose of the above named organization.

SUBSCRIBED AND SWORN TO BEFORE ME, this ___ day of _____, 20__.

Notary Public, State of Texas

(Seal)

Notary's printed name

My Commission expires _____